

What I Need From You!

Although I am prepared to offer a **full service transaction**, there are a few things that you can provide to make the process run even more smoothly.

ASAP:

- A plot plan or survey if available
- The previous 12 months heating costs for your home (bills or a statement) ([Click here for blank form](#))
- The previous 12 months electrical costs for your home (bills or a statement) ([Click here for blank form](#))
- Your lawyer's name and contact information
- Any warranties (home or appliances)
- Information regarding any leased or rented equipment
- Any keys that may be required

PLEASE:

- Be flexible for showings and/or open houses
- Provide feedback
- Do your part in keeping the property in order
- Allow me to place a lockbox and sign on your property.